

West Deer Township  
Board of Supervisors  
18 January 2017  
6:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Rick W. Florentine, Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

Chairman Fleming opened and welcomed everyone to the meeting.

#### PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present.

#### **REGISTERED COMMENTS FROM THE PUBLIC**

- None

#### **COMMENTS FROM THE PUBLIC**

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Jim Cesnick, Michael Road
  - Mr. Cesnick expressed concern regarding the Catanese Brothers salvage yard license application. He pointed out the vehicles, assorted tires, and trash on the site and suggested having them clean up the property before issuing the license.

#### **ACCEPT MINUTES**

At this time, Mr. Vaerewyck requested a correction to the Reorganization Meeting minutes. He stated that the section *Establish Rules of Order* had a “Rules of Order” addendum that was in the minutes, but were never read to the public. Supervisor Vaerewyck argued that it makes it appear that the addendum was passed. He therefore asked that the Rules of Order be stricken from the minutes.

Mr. Happel commented that there was a motion made that adopted Robert’s Rules of Order. He alerted the Board that the problem with excluding the addendum is that it was specifically addressed by he and the Board and – if it is not in the minutes – then the discussion of the solicitor and the Board will not make sense. Mr. Happel therefore recommended that the Board keep the addendum as part of the record.

Additional discussion was held.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to accept the minutes of the 21 December 2016 and 3 January 2017 meetings as presented. Motion carried unanimously 7-0.

**MONTHLY FINANCIAL REPORT**

Mrs. Nardis read the following Finance Officer's Report.

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
**31 December 2016**

**I - GENERAL FUND:**

	<u>December</u>	<u>YTD</u>	<u>% of Budget</u>
<b>Revenues</b>	341,500.90	5,809,128.33	99.20%
<b>Expenditures</b>	1,012,377.79	5,824,262.38	99.46%

**Cash and Cash Equivalents:**

Sweep Account	30,010.53	<u>30,010.53</u>
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**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	20,085.96
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**Fire Tax Fund:**

Sweep Account - Restricted	76,216.53
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**State/Liquid Fuels Fund:**

Sweep Account - Restricted	3,243.40
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<u>99,545.89</u>
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**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved	1,251,407.64
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**Capital Reserve Fund:**

Sweep Account - Reserved	346,286.18
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<u>1,597,693.82</u>
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**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00
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<u>0.00</u>
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**TOTAL CASH BALANCE 12/31/16**

<u><u>1,727,250.24</u></u>
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**Interest Earned December 2016**

59.95
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Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 7-0.

**LIST OF BILLS**

Best Wholesale Tire Co., Inc.....	650.33
Griffith, McCague & Wallace, PC .....	2052.00
Jordan Tax Service, Inc. ....	1026.22
Kress Tire .....	2937.84
Office Depot .....	387.80
Shoup Engineering Inc. ....	857.50
Staley Communications.....	172.47
Toshiba Financial Services.....	606.17
Trib Total Media .....	107.50
Tristani Brothers, Inc.....	1786.02
Walsh Equipment .....	304.55

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

**UTILITIES AND PAYROLL**

At this time, Mr. Vaerewyck commented that Section C-1148 of the Township Charter states that the payroll and utility expenditures may be made at the direction of the Chairman of the Board or Acting Chairman. Supervisor Vaerewyck therefore argued the Board does not have to address this matter every month since the authority is already there.

MOTION BY Supervisor Vaerewyck that we pay utilities and payroll in compliance with the Charter, Section C-1148, until 31 December 2017. NO SECOND. Motion Failed.

Supervisor Vaerewyck questioned why the Board would want to approve something that already has Charter approval. Chairman Fleming responded that perhaps the Board wants to keep finances out in the open.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Hollibaugh to pay utilities and payroll from 19 January 2017 to 15 February 2017. Motion carried unanimously 7-0.

**POLICE CHIEF'S REPORT**

Chief Jon Lape was present and provided a summary report on the Police Department for the month of December 2016. A copy of the report is on file at the Township. Questions/comments followed.

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of December 2016. A copy of the report is on file at the Township.

**PARKS AND RECREATION BOARD REPORT**

- No Report – No meetings held in November and December.
- Next meeting: 25 January 2017 at 7:00 p.m.

**ENGINEER’S REPORT**

The Board received the Engineer’s Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

**DEVELOPMENTS/PROJECTS**

- Benjamin Street Bridge Deck – Contract documents have been executed for this project and review will begin soon. Construction is anticipated in Spring of 2017.

**DEVELOPMENT/SUBDIVISION REVIEWS**

- McIntyre Heights PRD – A review of this preliminary PRD Plan was performed and a review letter was issued to the Township on 22 September 2016.
- Allison Park Contractors – Reviews of this land development plan were performed and review letters dated 22 December 2016 and 12 January 2017 were issued to the Township.

Additional discussion took place.

**2017 SALVAGE YARD LICENSE APPLICATIONS**

The Township received the following four (4) applications for the 2016 Salvage Yard License in West Deer Township:

- A) Blazczak Salvage, Inc.
- B) Boulevard Auto & Truck Salvage, LLC
- C) IAA Acquisition Corp.
- D) Catanese Brothers Salvage

All four (4) applicants have paid their fees. Mr. Payne inspected the properties in January and submitted the checklists as per Township Ordinance Number 349.

- A) **BLAZCZAK SALVAGE, INC.**  
115 Kaufman Road, Gibsonia, PA 15044

The Board received Mr. Payne’s inspection/checklist report of the property.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to approve the Blazczak Salvage, Inc., application for the 2017 Salvage Yard License. Motion carried unanimously 7-0.

- B) **BOULEVARD AUTO & TRUCK SALVAGE, LLC**  
1813 Saxonburg Blvd., Tarentum, PA 15084

The Board received Mr. Payne’s inspection/checklist report of the property.

MOTION BY Supervisor Florentine and SECONDED BY Supervisor Hollibaugh to approve the Boulevard Auto & Truck Salvage, LLC application for the 2017 Salvage Yard License. Motion carried unanimously 7-0.

C) **IAA ACQUISITION CORPORATION**  
49 Bairdford Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to approve the IAA Acquisition Corporation application for the 2017 Salvage Yard License. Motion carried unanimously 7-0.

D) **CATANESE BROTHERS**  
663 Little Deer Creek Valley Road, Russellton, PA 15076

The Board received Mr. Payne's inspection/checklist report of the property. Chairman Fleming requested that Mr. Payne report on the checklist since there were questions on this application checklist. Mr. Payne did so.

Mr. Payne addressed the issue of the tires located in front of the building and said that there were significantly fewer tires than the prior year, and that no stagnant water and/or mosquito issues were observed. He commented that the tires that remain are for sale and are advertised as such.

Mr. Payne then addressed the vehicles outside of the fence. He again commented that – like the tires – there were less numerous that in prior years. Mr. Payne also stated that the two vehicles located across the road were not property of Catanese Brothers, and were in the process of being administratively salvaged. He explained that this is outside the Catanese Brothers control. Finally, Mr. Payne alerted the Board that many of the vehicles located outside the fence were in a “staging” area and/or were being used for the purposes of salvaging.

Supervisor Vaerewyck read from Ordinance No. 349 which states: All salvage, byproducts and equipment related to the salvage yard including but not limited to inoperable vehicles, flatbed trucks, tow trucks, tractor trailers, storage trailers, containers, ties, loading equipment, dumpsters, etc., shall be kept inside the confines of the said fence at all times unless in motion by transport to or from the site. Upon completing the reading, he questioned how Mr. Payne could argue as he did. Mr. Vaerewyck commented that there should be no staging area and that all of the equipment should be back inside the fence. He also questioned the accuracy of Mr. Payne's report by saying that there were not just a few vehicles outside the fence but a lot of vehicles outside the fence.

Supervisor Florentine stated that at least two of the vehicles Mr. Vaerewyck mentioned were on railroad property. Mr. Payne concurred.

Mr. Vaerewyck pointed out that the Catanese Brothers salvage yard is “a real eyesore,” and again questioned the accuracy of Mr. Payne's report. A disagreement between Supervisor Vaerewyck and Mr. Payne then took place with Mr. Vaerewyck making charges and Mr. Payne retorted by using his report.

Chairman Fleming interjected and accused Supervisor Vaerewyck of again setting up an attack in public. Mr. Fleming asked Mr. Vaerewyck why he did not ask these questions before the meeting when the Board and administration could take the time to research Supervisor Vaerewyck's concerns instead of having to answer everything on the fly. Chairman Fleming stated these attacks take a lot of time, and then the Board is not able to get more done.

Chairman Fleming then apologized to the residents for the ongoing debates.

Supervisor Vaerewyck challenged Mr. Fleming by stating that the people elected him because certain families were being treated differently. He cited this example, stating that Catanese Brothers were receiving special treatment year after year by being given permits, but that Blazczak Salvage has similar violations and was sued by the Township.

At this time Anna Marie Catanese, estate holder for Peter Catanese of Catanese Brothers, was present and requested to address the Board. She addressed Mr. Vaerewyck directly and stated that he should clean up his own yard and follow the ordinances before asking the same of others. Ms. Catanese also informed Mr. Vaerewyck that he did not understand the legal implications of her deceased father's estate and how it impacted what could, and could not, be done to the yard.

Ms. Catanese chastised Supervisor Vaerewyck by calling him "rude and ignorant," and said she did not appreciate his disparaging the legacy of her late father, who ran a local business in West Deer Township for sixty-one years. She closed her argument by admonishing Mr. Vaerewyck's approach to the position of supervisor, stated that he is not as beloved as he thinks he is, and added that she felt "the only way you'd win election again is the way you won it this time: telling people lies."

Supervisor Vaerewyck retorted that he would be happy to go to the County on her behalf to try to get money for the Catanese Brothers yard, but that their yard failed the inspection in numerous areas, and that other yards have been turned down in the past for similar reasons.

Mr. Mator stated that the Township had sued Blazczak's in the past, but that – in years prior to suing the establishment – the Township afforded Blazczak's a conditional approval where the permit was issued contingent on deficiencies being remedied. He asked Mr. Happel if the Board could approve the permit that night with similar conditions.

Mr. Happel indicated the Board could indeed approve with conditions as was done in the past.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Romig to approve the Catanese Brothers application for the 2017 Salvage Yard License conditional upon meeting all requirements of the Ordinance and given sixty days to comply. Motion carried unanimously 7-0.

Ms. Catanese was informed by Chairman Fleming that if she has any problems with compliance to contact Mr. Payne or Mr. Happel.

**AUTHORIZE ADVERTISEMENT: TAX COLLECTOR SALARY ORDINANCE**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE ELECTED TAX COLLECTOR COMPENSATION FOR THE 2018 TO 2021 TERM.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to authorize the advertisement of Ordinance No. 416 fixing the elected tax collector compensation for the 2018 to 2021 term. The Board will consider adoption of the ordinance at their 15 February 2017 meeting. Motion carried unanimously 7-0.

At this time, Mr. Happel explained the ordinance fixing the elected tax collector's compensation.

**AUTHORIZE ADVERTISEMENT: ADVERTISING AND BIDDING ORDINANCE**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER REPEALING AND REPLACING ORDINANCE NO. 135 AND ORDINANCE NO. 305, WHICH ESTABLISH A BIDDING PROCEDURE PURSUANT TO ARTICLE XII, SECTION C-1163 OF THE TOWNSHIP HOME RULE CHARTER.

Mr. Happel explained the current bidding process for the Township as set by ordinance, and stated it is outdated – the last one was adopted in 1980 – and needs to be reviewed and revised. He added that it does not relate to the Second Class Township Code or State’s bidding requirements for public contracts, but that the Home Rule Charter requires the Township adopt an ordinance and set procedures for the bidding process.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to TABLE the advertisement of Ordinance No. 417 repealing and replacing Ordinance No. 135 and Ordinance No. 305, which establish a bidding procedure pursuant to Article XII, Section C-1163 of the Township Home Rule Charter. Motion carried unanimously to Table 7-0.

### **SENIOR CITIZEN CENTER FLOORING AWARD**

The Township advertised and accepted bids for the replacement of flooring at the Senior Center until 13 January 2017 at 9:00 a.m. The following bids were received:

<u>BIDDERS</u>	<u>TOTAL PRICE</u>
A&S Carpet Collection	\$15,663.00
Redstone Flooring LLC	OPTION A: \$11,485.00 OPTION B: \$14,225.00
Bonitz Flooring Group, Inc.	\$21,359.00

Mr. Mator explained the bid notice was advertised in the newspaper and on the Township website. He also pointed out he placed telephone calls requesting bids.

Mr. Vaerewyck compared the bids and indicated A&S Carpet includes all necessary floor patching and Redstone Flooring excludes items.

Mr. Mator indicated he alerted the Board that such a problem would likely occur, and that all three bids were indeed different even though he sent out standard flooring specifications to all bidders.

The Board reviewed and discussed the bids received.

MOTION BY Supervisor Vaerewyck to award the contract to Redstone Flooring for Option A for the replacement of flooring at the Senior Center in the amount of \$11,485.00. After further discussion, Mr. Vaerewyck WITHDREW his motion.

After further comments/discussion, MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to award the contract to A&S Carpet Collection for the replacement of flooring at the Senior Center in the amount of \$15,663.00. Motion carried unanimously 7-0.

### **SENIOR CITIZEN WALL REPAIR**

Mr. Shoup explained an inspection was performed of the northern entrance wall of the Senior Center. He added that the inspection revealed the wall was originally constructed with two vertical adjacent walls covered by stucco siding, and that a portion of the outermost masonry wall had separated from the inner wall and is leaning outward.

Mr. Shoup contacted Tim Broge of Broge Masonry Corp., Slippery Rock, who also inspected the site. Both Mr. Shoup and Mr. Broge were not exactly sure what was causing the failure, but they believe it may

be either an issue with the footing supporting the wall, or some other force that is pushing the two masonry walls apart.

Mr. Shoup suggested the Board authorize Mr. Broge to perform excavation of the area adjoining the footing and to selectively demolish the outer wall so that the source of the failure could be determined. Following the work, a formal plan to remedy the situation could be established and a cost for repair be provided to the Township. Mr. Shoup added that Broge's rate is \$60 per hour and it is anticipated that the initial exploration would not exceed ten hours in duration.

After some discussion, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize Broge Masonry Corp., to perform investigative work at a cost of \$60 per hour and not to exceed ten hours under the supervision of Mr. Shoup. Motion carried unanimously 7-0.

**PLANNING MODULE: EISENBARTH PROPERTY**  
**RESOLUTION #2017-1 & SRSTP MAINTENANCE AGREEMENT & ESCROW AGREEMENT**

LANDOWNERS: Susan Lynn Eisenbarth and Rudy Marin Gonzales  
 ADDRESS: 136 Donaldson Road, Gibsonia, PA 15044  
 LOT & BLOCK # 2192-J-248

The Board received copies of the following:

- 1) Resolution #2017-1 which is the Resolution for the PA DEP Sewage Facilities Planning Module for the Single Residence Sewage Treatment Plant.
- 2) SRSTP Maintenance Agreement (Single Residence Sewage Treatment Plant).
- 3) Escrow Agreement – Escrow Amount of \$3,000.00 (and \$1,000.00 upfront fee to pay costs and expenses).

Mr. Shoup explained this property has a malfunctioning septic system and cannot be repaired as determined by the Allegheny County Health Department. He stated that the only viable means of sewage disposal available for this property would be the installation of a Single Residence Sewage Treatment Plant which would have a stream discharge. Mr. Shoup pointed out there are several systems of this type already in the Township, and that the DEP requires the resolution, maintenance agreement, and escrow agreement.

Mr. Happel explained the agreements and fees involved.

After questions/comments, MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to adopt Resolution #2017-1, and approve the SRSTP Maintenance Agreement, and the Escrow Agreement between Susan Lynn Eisenbarth and Rudy Marin Gonzales and the Township of West Deer. Motion carried unanimously 7-0.

**ALLISON PARK CONTRACTORS SITE PLAN**

The Planning Commission approved the Allison Park Contractors Site Plan at their 22 December 2016 meeting. The site plan is to construct a 3,500 sq. ft. open-faced garage at 4383 Gibsonia Road, Gibsonia, PA 15044. The property is zoned S/U (Special Use).

The Planning Commission recommended approval of the Allison Park Contractors Site Plan pending the review letter of 22 December 2016 from Shoup Engineering be addressed and architectural landscaping (planting of some trees between the new building and the existing building) be added in order to follow the original plan concept.

The Board received a review letter from Shoup Engineering dated 12 January 2017 stating that his 22 December 2016 review letter recommendations have been satisfactorily completed. Mr. Shoup also



indicated the project will be subject to a traffic impact fee in the amount of \$376.32 which will need to be paid prior to building permit issuance.

Mr. Payne commented on the Site Plan.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Florentine to approve the Allison Park Contractors Site Plan as per the Planning Commission's recommendation and subject to the Traffic Impact fee in the amount of \$376.32 be paid prior to the issuance of a building permit. Motion carried unanimously 7-0.

### **START THE PROCESS FOR FULL-TIME POLICE OFFICER TO SERGEANT**

With the retirement of Sergeant Huffman in 2016, the Board received a memorandum from Chief Lape asking the Board to fill the sergeant's position with one of the current full-time officers. In promoting a full-time officer, there is policy that needs to be followed. The process takes approximately 3 – 4 months. A sergeant would not be recommended to the Board of Supervisors until May or June of this year.

There is a cost involved of the purchasing of study guides and books along with the test from the Pennsylvania Chiefs of Police Association. Those items were included in the training budget for 2017.

Chief Lape explained the process and the position and duties of the sergeant in the Department.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to begin the process of promoting a full time police officer to the position of sergeant. Motion carried unanimously 7-0.

### **START THE PROCESS FOR PART-TIME TO FULL-TIME POLICE OFFICER**

Also with the retirement of Sergeant Huffman in 2016, the Board received a memorandum from Chief Lape asking the Board to begin the process to hire a full-time police officer. That officer would be selected from the six current part-time officers within the Department.

A written exam along with an essay will be part of the testing along with interviews. The interview panel will consist of the Chief, Mr. Mator, a police chief within our Council of Governments, a former educator in the Deer Lakes School District, and a current Township business owner. The Chief's plan is to have the process completed at the beginning of February so action can be taken by the Board of Supervisors at the February meeting.

Chief Lape explained the need for part-time police officers and the process for the position of part-time to full-time.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to begin the process of hiring a full-time officer from the six current part-time officers currently employed by the Township. Motion carried unanimously 7-0.

### **HIRE PART-TIME POLICE OFFICER**

The Board received a memorandum from Chief Lape recommending the hiring of the following individual for the position of part-time police officer: West Deer resident Thomas J. Trocki.

A background check was performed.

Chief Lape introduced Thomas J. (TJ) Trocki. Mr. Trocki summarized his background and education.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh as per the recommendation by Chief Lape, to hire Thomas J. Trocki as a part-time police officer of West Deer Township with the condition he successfully completes all requirements to receive his certification number. Motion carried unanimously 7-0.

The Board congratulated Mr. Trocki and Mr. Trocki thanked the Board.

**POLICE SUV**

The Township received the quote from Tri Star Motors for a 2017 Ford Police Interceptor AWD for a cost of \$39,090.01. Tri Star is a participant in the SHACOG Purchasing Alliance.

To order the vehicle, Ford requires orders be received by the end of January. Since the Township just received the bid, the financing will be obtained and voted upon at the next business meeting.

After some questions/comments, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the purchase of one 2017 Ford Police Interceptor AWD to Tri Star Motors in the amount of \$39,090.01 and to obtain the financing at the next meeting. Motion carried unanimously 7-0.

**RESOLUTION NO. 2017-2: VACANT PROPERTY**

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER ACKNOWLEDGING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF PARCEL WITH LOT AND BLOCK NUMBER 1672-N-268 WOULD BE IN ACCORDANCE WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

- Property Location: Superior Road

Mr. Payne commented on the property.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2017-2 acknowledging that the acquisition and subsequent disposition of parcel with Lot and Block number 1672-N-268 would be in accordance with the Comprehensive Plan of the municipality. Motion carried unanimously 7-0.

**COMMITTEE REPORTS**

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Florentine – Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial Legal, and Human Resources Committee
- 3) Mr. Vaerewyck – EMS Oversight Committee

NOTE: Lee Schmidt resigned from his position of director/chief with West Deer Emergency Medical Services. The West Deer EMS Board of Directors named Matthew Lambert, the current Assistant Chief as his replacement. Mr. Mator was directed to send a thank you letter to Mr. Schmidt.

**OLD BUSINESS**

None

**NEW BUSINESS**

- Supervisor DiSanti commented on Clean-Up day in West Deer Township for 2017.
- Supervisor DiSanti commented on the possibility of the Township taking over winter maintenance of Creighton-Russellton Road & the Airport hill which are major arteries and school routes in the Township. Dr. DiSanti requested the Public Works Committee look into his request.

A discussion was also held on the State and County roads that are not being taken care of in a timely fashion including not only winter maintenance but also drainage, water run-offs, etc.

- Supervisor Guerre pointed out the Pittsburgh Mills Mall was sold today for \$100.00 to Wells Fargo and possibly a reassessment will be done. Mr. Guerre also announced the Deer Lakes School Board just raised the school taxes and no one was there to protest – only 3 people were at the meeting.

**SET AGENDA: REGULAR BUSINESS MEETING**

15 February 2017

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Utilities & Payroll
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Tax Collector Salary Ordinance
14. Advertising & Bidding Ordinance
15. Authorize Advertisement: Administrative Policies and Procedures
16. Police SUV Financing
17. Public Works: Pickup Truck w/plow
18. Public Works: Two Plows for the Two Mack Trucks
19. Public Works: Hi Lift
20. Committee Reports
21. Old Business
22. New Business
23. Set Agenda/ 15 March 2017
24. Comments from the Public
25. Adjournment

Items Added:

- 2017 Road Program Advertisement
- Nike Site Shoring Advertisement

- Senior Center Wall
- Full Time Police Officer

**COMMENTS FROM THE PUBLIC**

- John Romig, 30 Christonia Road, commented on the winter maintenance of State and County roads. Mr. Romig also stated that the Township does a great job on Christonia Road.

**EXECUTIVE SESSION**

The Board held an Executive Session at this time.

**ADJOURNMENT:**

Meeting adjourned.

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Daniel J. Mator, Jr., Township Manager